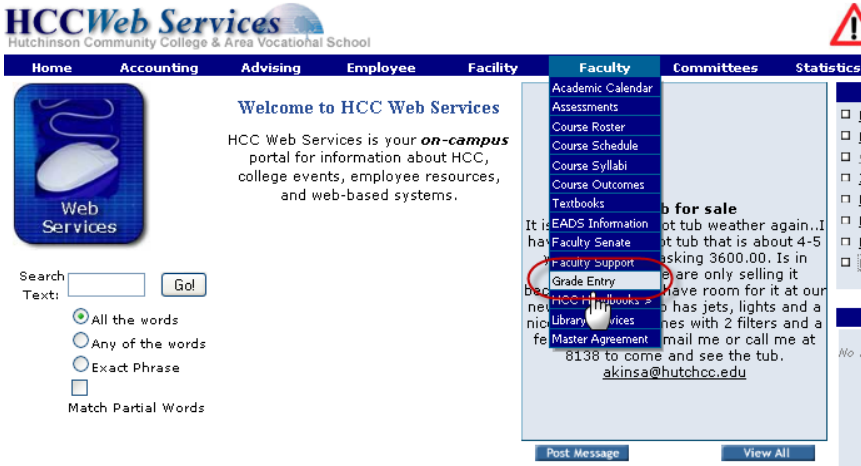
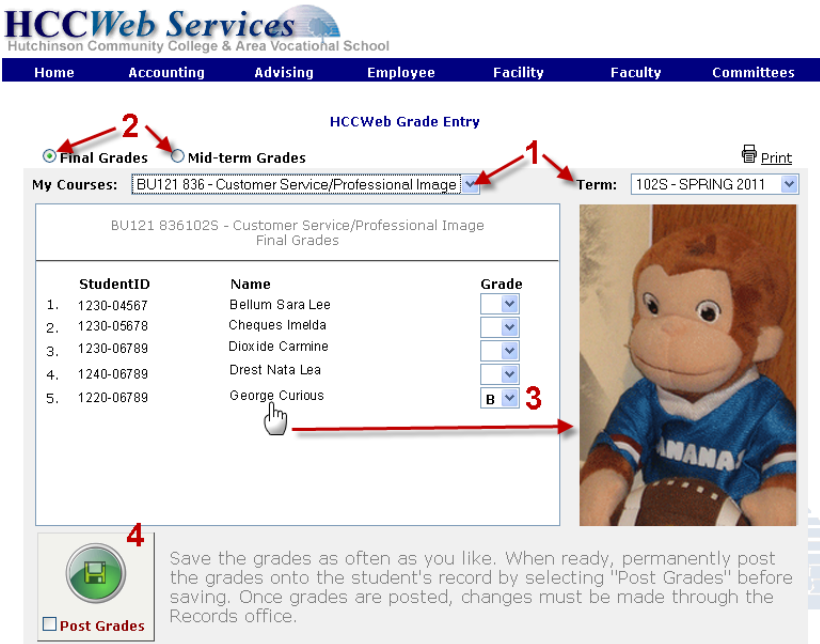


You made it through the semester, and your students have all of their work turned in. You have it all graded, and you are stick-a-fork-in-you DONE!!! YAY!!!

But wait! There's more!!

You must post your final grades to Web Services. How do you do that?

NOTE: *There are a couple of times during the semester when students need to officially know how they are doing in your course - Midterm and Final. In addition to posting grades in LearningZone, you should also post them to Web Services.*

<p>Step 1</p>	<ul style="list-style-type: none"> Go to Web Services and hover over the Faculty drop down menu Select Grade Entry from the list 	
<p>Step 2</p>	<p>This displays your available courses</p> <ol style="list-style-type: none"> You may select the Term and the individual course (My Courses) Choose whether this is a Final Grade or Mid-term Grade posting Select a Grade value for each student <p><i>NOTE: When you hover over a student name, their picture will display in the screen at the right if there is a photo on file.</i></p> <ol style="list-style-type: none"> click the Post Grades button at the lower left side of the screen when you are ready to record the grades <p><i>NOTE: ONLY click the box in front of Post Grades when you are finished and ready to submit your grades as FINAL grades for the semester</i></p>	 <p><i>Side note: You may notice Curious George only managed a "B" for his Final grade. He's actually really happy with that grade because he's Bananas!</i></p>