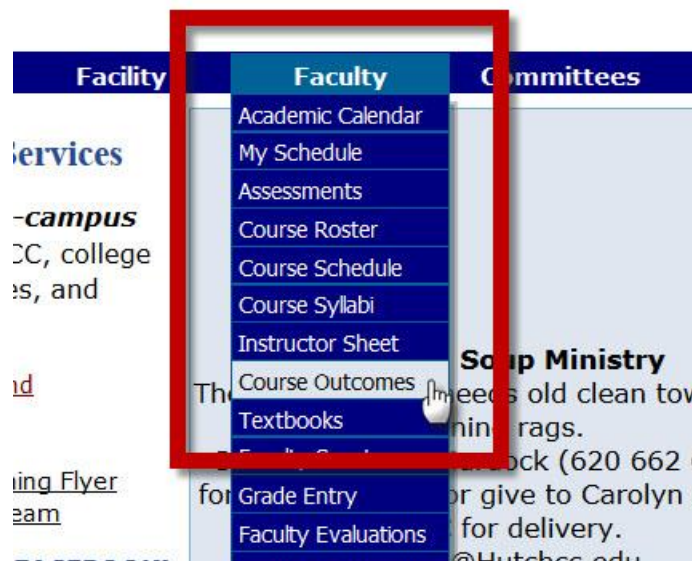


Reporting Course Outcomes

Based on HLC guidelines and endorsed by Department Chairs, all faculty (both full-time and part-time) must submit assessment data for all courses taught each semester.

Your reporting is critical, as it helps HutchCC in many ways. The data is used for program reviews, accreditation reports, performance agreements, and assessment of our Institution-Wide Outcomes. It also helps document student learning. You will receive an email with all of your semester data placed in one spreadsheet, which will help you with continuous improvement of your courses.

1. Please use the Google Chrome browser to avoid problems with the outcomes data saving correctly.
2. Log in to HCCWeb Services. Under the "Faculty" tab, go to "Course Outcomes."



3. Click the "Term to Use" dropdown and select the appropriate semester if it is not already showing. The courses you are teaching this semester should appear.

Outcomes Reporting						Term to Use: 152S - Spring 2016 ▼
ED218H001: Honors Directed Studies						
1. Explore a topic of interest in a specific field of study.	0	0	0	100%	Research - Worked better this year th	
2. Employ critical thinking skills about the topic under exploration.	0	0	0	93%	Paper/Project - Projects were viewed	
3. Communicate ideas related to the topic under exploration.	0	0	0	88%	Presentation - Need to be more presc	
4. Illustrate critical reflection.	0	0	0	98%	Reflection - New assignment and it w	
EN214H003: Honors Introduction to Cultural Studies:FairyTales						
1. Explore the field of cultural studies.	0	0	0	100%	Cultural Analysis Essay: Working exa	
2. Examine the tradition of fairy tales.	0	0	0	90%	Final Exam: Students did better than	
3. Increase an awareness of critical theory and its application on written and visual text.	0	0	0	80%	Theoretical Analysis: Working literary	
4. Analyze the role that scholarly writing plays in society.	0	0	0	100%	Scholarly Reaction: Providing an exa	
5. Develop the ability to think critically about one's culture.	0	0	9	90%	Discussions: Students extremely well	

4. Enter data for the following categories for every course:
 - a. **Enrolled** - the number of students who were enrolled in the course at the time you assessed the outcome
 - b. **Completers** - the number of students who completed the assessment for that outcome
 - c. **Achievers** - the number of students who reached the standard you have set as achievement (this would typically be the students who earned 70% or higher on the assessment, but this can vary by program)
 - d. **Assessment Instrument/Analysis of Instrument/Suggestions for Future** - First, state the assessment tool used to measure the outcome (exam, paper, presentation, etc.). Second, briefly discuss your thoughts about how things went and ideas you have for future assessment of this outcome. Each of these boxes permits a maximum of 120 characters.
5. Check the Percentage to make sure it is between 0% and 100%. If it is above 100%, re-examine the numbers for Completers and Achievers.

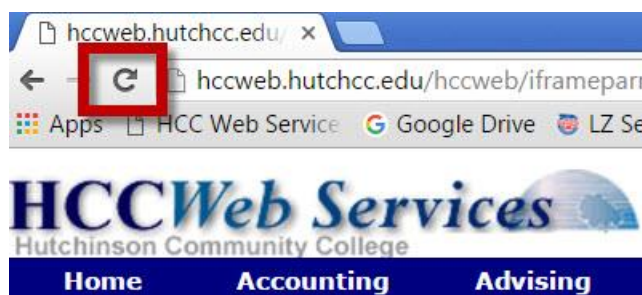
Print

Outcomes Reporting

Term to Use: 152S - Spring 2016

Course	Outcome	Enrolled	Completers	Achievers	Percentage	Assessment Instrument/Analysis of Instrument/Suggestions for Future (120 chars max)
ED218H001: Honors Directed Studies	Outcome 4: 43 - 42					
		44	43	43	100%	Research - Worked better this year th
		44	43	40	93%	Paper/Project - Projects were viewed
		44	43	38	88%	Presentation - Need to be more presc
		44	43	42	98%	Reflection - New assignment and it w
EN214H003: Honors Introduction to Cultural Studies: Fairy Tales	Outcome 5: 10 - 9					
		10	10	10	100%	Cultural Analysis Essay: Working exa
		10	10	9	90%	Final Exam: Students did better than j
		10	10	8	80%	Theoretical Analysis: Working literary
		10	10	10	100%	Scholarly Reaction: Providing an exar
		10	10	9	90%	Discussions: Students extremely well

6. After you have tabbed out of the last entry, your submission should have automatically saved. Hit the browser's refresh button to ensure the data was saved.



Canceled Classes

Canceled classes will still appear in the Outcomes Reporting area. Please leave the numbers blank, but place a note that the class was canceled in the box labeled Assessment Instrument/Analysis of Instrument/Suggestions for Future.

Need Further Assistance

If you have any questions, please do not hesitate to contact Ryan Diehl at diehlr@hutchcc.edu or (620) 665-3414.