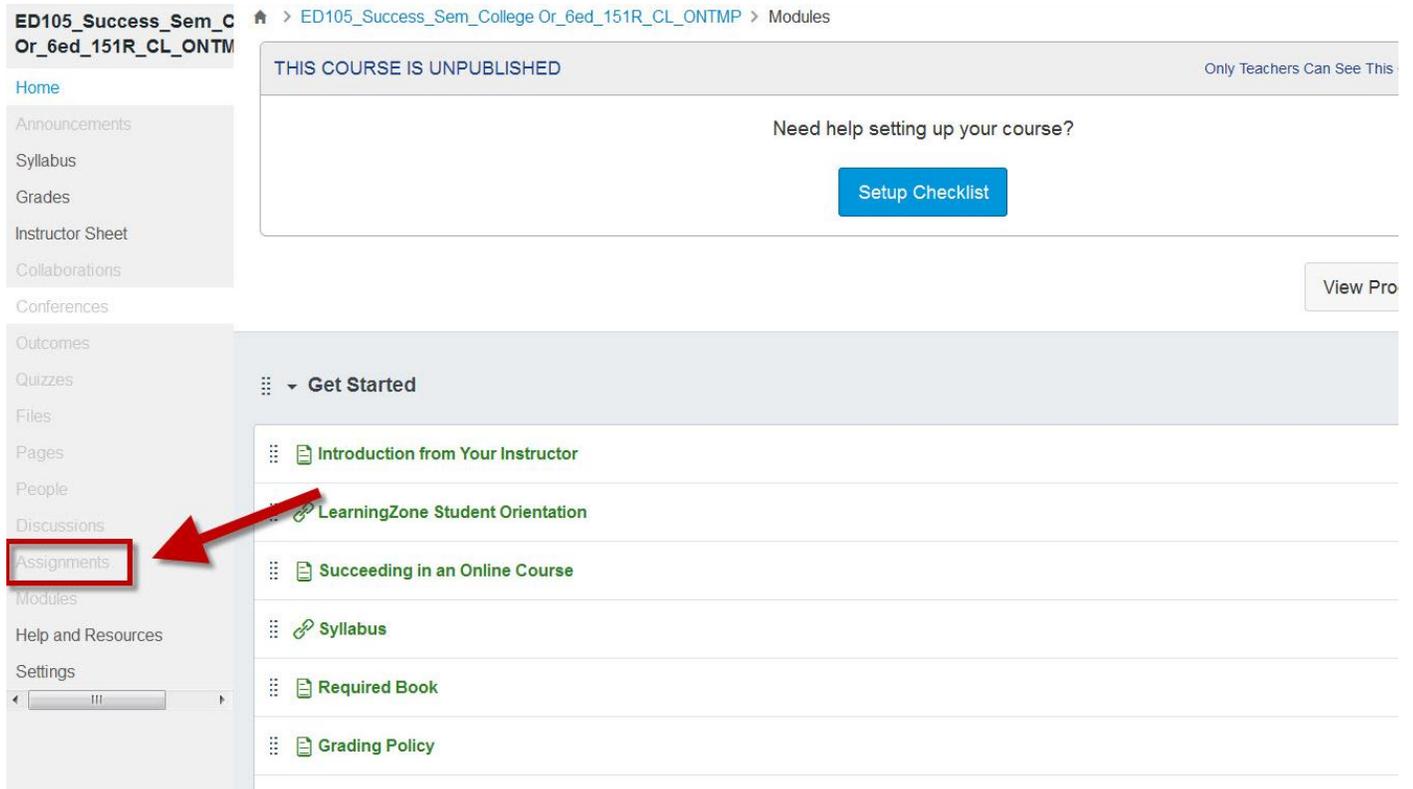


# Creating a Breakdown of Grades in LearningZone

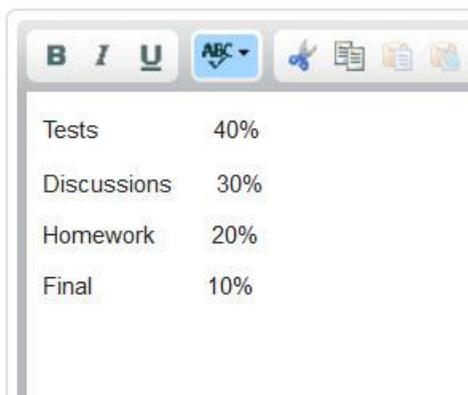
Click on the Assignments link in the left-hand course navigation list



The screenshot shows the LearningZone interface for a course titled "ED105\_Success\_Sem\_C Or\_6ed\_151R\_CL\_ONTM". The left-hand navigation menu is visible, with "Assignments" highlighted in a red box and a red arrow pointing to it. The main content area displays a message: "THIS COURSE IS UNPUBLISHED" and "Need help setting up your course?" with a "Setup Checklist" button. Below this, a "Get Started" section lists several items: "Introduction from Your Instructor", "LearningZone Student Orientation", "Succeeding in an Online Course", "Syllabus", "Required Book", and "Grading Policy".

If Groups/Categories are weighted:

- Go to your Instructor Sheet in Web Services, and list each assignment group (gradebook category) and their respective weighting percentages



| Category    | Weighting Percentage |
|-------------|----------------------|
| Tests       | 40%                  |
| Discussions | 30%                  |
| Homework    | 20%                  |
| Final       | 10%                  |

## If Groups/Categories are **NOT** weighted:

- In each assignment group, total the number of items and the number of points possible



Example: There are 3 quizzes, and they're worth a total of 30 points

- Create a list of the assignment groups, the number of items in each group, and total the points for each group. At the end, create a Total Points Possible entry.
- Copy and paste into Web Services

|                                  |            |
|----------------------------------|------------|
| Essays (4)                       | 720 points |
| Quizzes (6)                      | 60 points  |
| Sample Paragraphs (3)            | 40 points  |
| Research Material (4)            | 33 points  |
| Participation (Discussions) (30) | 90 points  |
| Exams (3)                        | 61 points  |
| TOTAL Points Possible in Course  | 943 points |