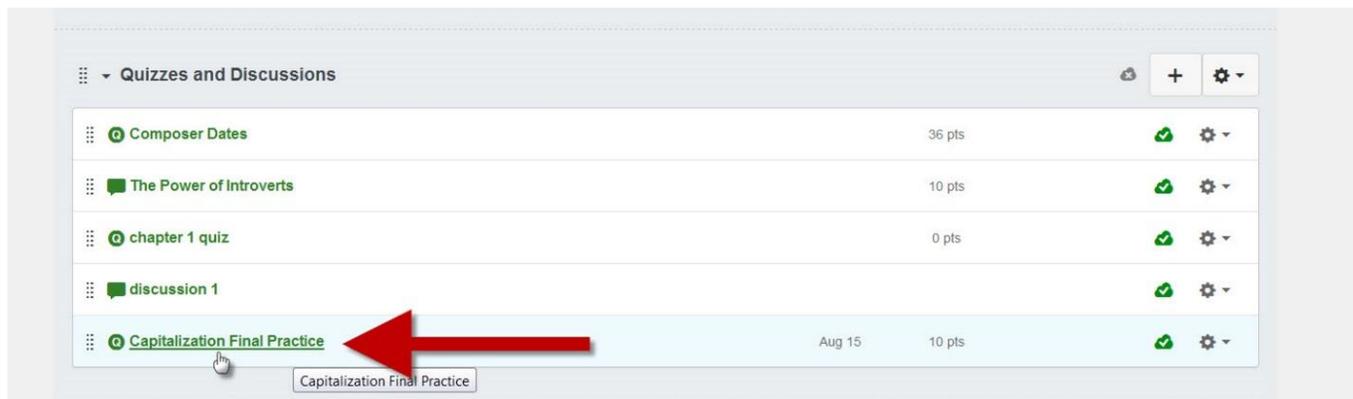
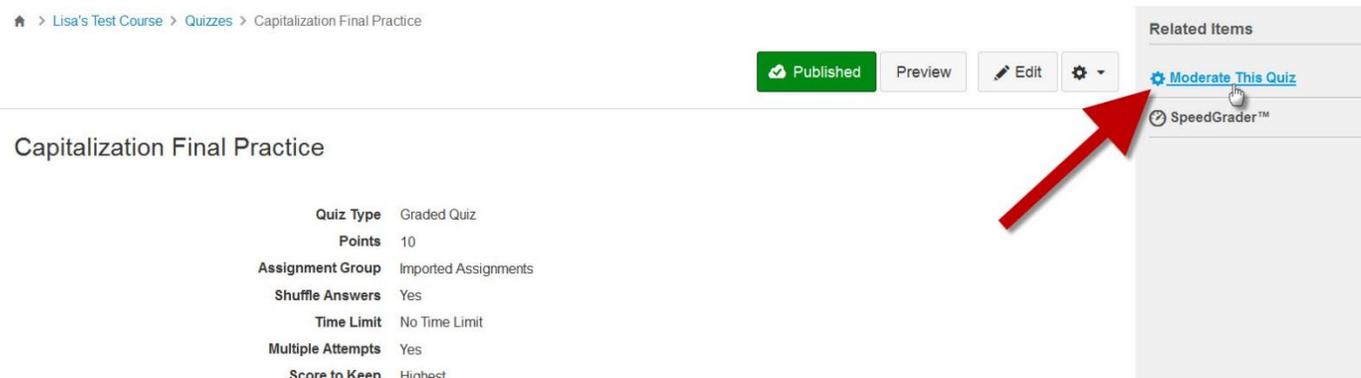


Granting an Extra Attempt on a Quiz or Exam

Click on the quiz/exam for which you wish to add an extra attempt for one or more students



Click on Moderate This Quiz



If you're adding an extra attempt for just one student, click the pencil icon to the right of the student's name

Moderate Quiz

<input type="checkbox"/> Student	Attempt	Time	Score	
<input type="checkbox"/> Student, Nancy	--			
<input type="checkbox"/> Student, Tracy	--			
<input type="checkbox"/> Student, David	--			
<input type="checkbox"/> Student, John	--			
<input type="checkbox"/> Student, Test	--			

If you're adding an extra attempt for more than one student, click the check boxes to the left of the students' names. Then click on the link below the list of students that states, "Change Extensions for [#] Selected Students"

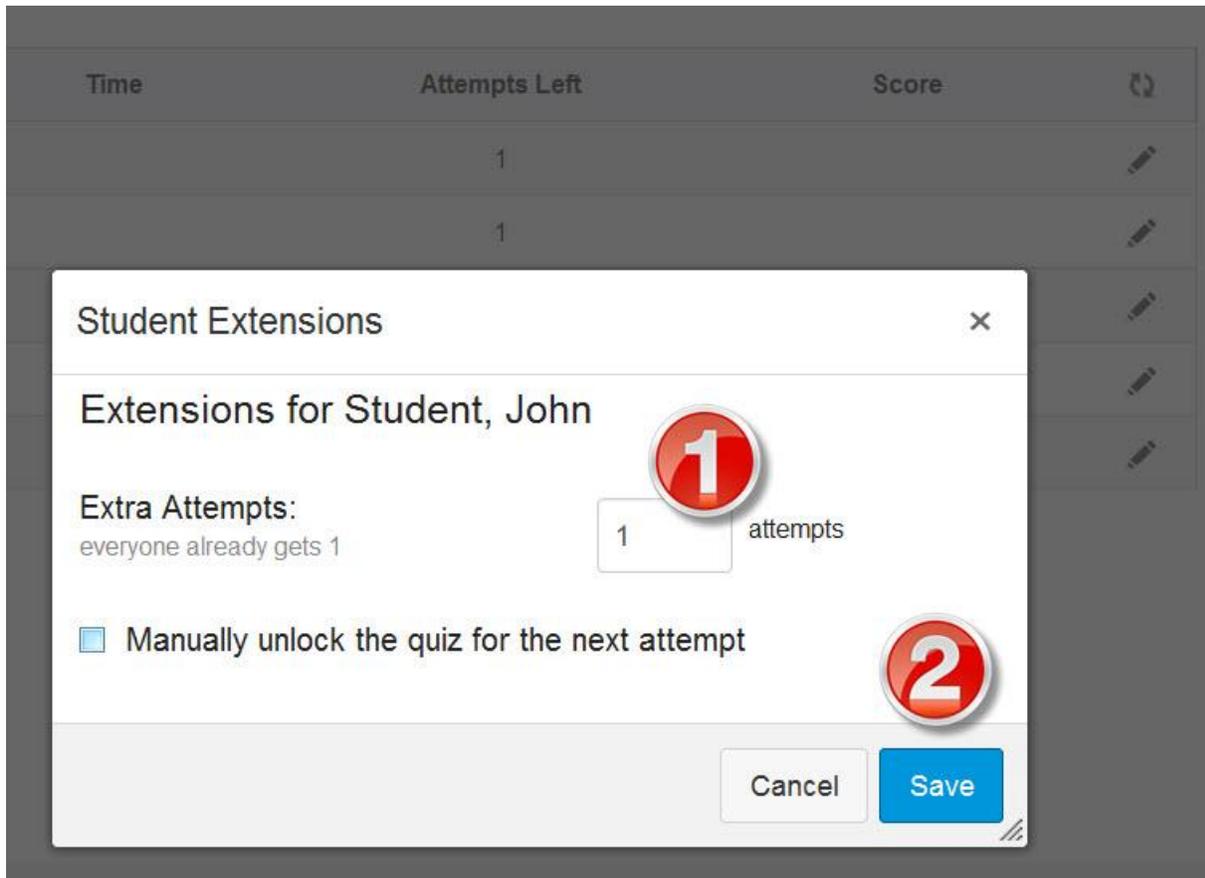
Moderate Quiz

<input type="checkbox"/> Student	Attempt	Time	Score	
<input type="checkbox"/> Student, Nancy	--			
<input type="checkbox"/> Student, Tracy	--			
<input type="checkbox"/> Student, David	--			
<input checked="" type="checkbox"/> Student, John	--			
<input checked="" type="checkbox"/> Student, Test	--			

[Change Extensions for 2 Selected Students](#)

In the pop-up window:

1. Enter **only the extra** number of attempts the student needs
2. Click Save



Verify that the correct number of extra attempts was added

Time	Attempts Left	Score	
	1		
	1		
	1		
	2		
	1		